

Risk Assessment

Date: _____

VENUE	The Oxford Academy			Assesment Evaluation:		
Signed	Zuzana Gergelova					
HAZARD	DESCRIPTION OF HAZARD	CURRENT STATUS	FUTHER ACTION REQUIRED	High Ris	Medium	Low Risk
COVID RISK ASSESMENT	<ul style="list-style-type: none"> *Entering/Leaving the side *Number of participants *Type of excercises *Using toilets/Hand sanitasing *Use of apparatus *Use of mats *Water stations 	<p>People informed using one way system (only one parent supervise child entering the gym - no waiting in waiting area)</p> <p>Social distancing guidance to be followed</p> <p>Ratio of participants to be controlled</p> <p>Use of their own apparatus with cleaning means provided</p> <p>Sanitazing section provided</p> <p>Toilets to be used at the beginning of the class /washing hands guideline info</p> <p>Water bottles must be brought from home</p>	<ul style="list-style-type: none"> * Parents signing COVID 19 consent form before class (specifiyng symptoms) parents and gymnasts are informed about the social distancing guidelines *increasing the frequency of hand sanitising and apparatus cleaning (using their own apparatus) * keeping the activity time involved as short as possible *using mats to separate gymnasts from each other *using back-to-back or side-to-side practice (rather than face-to-face) whenever possible *reducing the number of people each person has contact with by using 'fixed teams or partnering' (so each person works with only a few others) 			
TRIPS and FALLS	Children slipping on the floor when excercing, tripping over wires, bags, coats, apparatuses..	Floor clean, smooth and in good repair. Doorway free of obstruction. Bag, coats, apparatuses brought on the side of the hall appart	<ul style="list-style-type: none"> *Check state of the floor at the beginning of each class *Place all the bags, apparatuses at the side of the room *Ensure any spillages are cleaned up immediately *Position stereo so that the wire is tucked away. 			
VENTILATION & HEATING	Children could become too hot or cold during the activities leading to illness	Hall warmed up air conditioning available	<ul style="list-style-type: none"> *Assess the temperature at the beginning of each class 			

COLLISIONS	Children banging into obstructions whilst exercising, or before and after class	Chair and benches on the side	<ul style="list-style-type: none"> *Ensure that chairs benches are out of gym or safely on the side * Remind children children to be aware of each other when moving around the room * benches are pushed to the side at the start of each lesson 			
ELECTROCUTION	Faulty wiring in the stereo used in the class could cause injury to children or instructor	Stereo in good working order including wiring and plug. Electric sockets in room	<ul style="list-style-type: none"> * Conduct termly assesment on stereo * check electric sockets are turned off in the room before each class 			
FIRE	Fire in the hall or connected rooms would lead harm children, parents and instructor	Fire exits clearly marked, in good working order	<ul style="list-style-type: none"> *Point out fire exits to children 			
MOTOR ACCIDENTS	Children using apparatus could hurt themselves or others	Instructions given before using any apparatuses	<ul style="list-style-type: none"> * Ensure that children have enough space for practising, they know how to use the apparatus and they follow the teachers advices 			
MANUAL HANDLING	Manual handling of the 3 rolls of the carpets at the beggining of the class and after the class putting the rolls safely into the storage room	Instructions given to adults before manual handling. Two or more adults lifting one roll safely and together unrolling the carpet. After use the carpet is carried by two or more adults into the storage room. Children not allowed to carry the carpet. Children not allowed to enter storage rooms.	<ul style="list-style-type: none"> * Ensure that children aren't handling the heavy goods *Children standing on the site while the flooring is being set - away from the carpets *children not allowed entering the storage room 			